

**Ross/West View EMSA
BOARD of DIRECTORS' MEETING
MINUTES January 20, 2026**

- I. Call to Order 1703 hours by Board Chairman, David Barkovich.
- II. Pledge of Allegiance
- III. **ROLL CALL:** Present: David Barkovich, Chairman; Gary Punzak, Treasurer; James Miller, Secretary; Mark Devlin, Board Member; Sarah Poweska, Board Member; Alex Sunderman, Board Member; Gregory Porter, Executive Director; Steve Kline, Assistant Director; Janet Knochel, Employee; and Michael Witherel, Esq, Solicitor.

On-Line: Charley Warner, Board Member; and Clayton Mathis, Board Member.

Not Present: Joe Dinkel, Vice Chairman.
- IV. **Motion** to Approve the Minutes of the Board of Directors Meeting from December 16, 2025. Motion made by Mark Devlin, 2nd Gary Punzak. *Motion passed 7 – 0, with 1 abstention.*
- V. **PUBLIC COMMENTS:**
 - a. NONE.
- VI. **PRESIDENTS WELCOME:**
 - a. **2026 R/WV EMS Board of Directors - Elections.**
 - David Barkovich, Chairman (7 – 1)
 - Charley Warner, Vice Chairman (8 – 0)
 - Gary Punzak, Treasurer (8 – 0)
 - James Miller, Secretary (8 – 0)
- VII. **DIRECTOR'S REPORT:**
 - a. **BLOOD UPDATE:**
 - Contract with Vitalant is still being reviewed with AGH. Once accepted it will be forwarded to Michael Witherel, Esq., for additional review.
 - b. **EMS IN THE NEWS:**
 - Editorial AK Valley.
 - Millvale Borough in the news.

c. **PMAA TRAINING:**

- G. Porter will be presenting at the PMAA Conference in September 2026.

d. **ANNUAL MEETING – FEBRUARY 23RD @ REMO’S:**

- Quote for Remo’s provided for the Annual Meeting on February 23..

e. **ALOM SPRING CONFERENCE:**

- Conference Registration, discount available through March 1, 2026.

f. **WCV LETTER:**

- Notice sent to residents who used the service as well as facility partners. There is one (1) resident who service is still being provided to as needed.

g. **2026 MEETING SCHEDULE:**

- Schedule has been updated and is available.

h. **RON BORZAK’S RETIREMENT:**

- Ron Borzak of Ross Township retired in December 2025. He is a very good EMS Partner. The interim is Jessica Crawshaw.

VIII. **FINANCIALS:**

a. **EMS FEE UPDATE JORDAN TAX – 2026 FEBRUARY 1ST MAILING:**

- 2026 EMS Fee mailing will be sent on or about February 1.
- 2025 EMS Fee billed:
 - Billed: \$1,650,355.00
 - Collected: \$1,318,294.21
 - Outstanding: \$271,989.00
- Currently working through a specific list of late notices and addresses.

b. **PROFIT & LOSS BUDGET PERFORMANCE: (through November 2025)**

- Budget categories for 2026 have been modified
- Bookminders, all is well and going smoothly.
- Zelenkofske Axelrod, is working with Bookminders for the year end data.

c. **GRANT UPDATE 2024 / 2025:**

- Received from Senators Williams, Kinkaid, Venkant, Robinson and Powell, a \$250,000.00 grant for a MCI Package. This will be 100% funded by this grant. Package to include a mini ambulance, a UTV with enclosed backend. (There is only one manufacturer for this vehicle.)
- FEMA Grants in 2025 we were charged late fees, due to the late receipt of the funds.

d. **PENNSYLVANIA LSA GRANT & AFG AMBULANCE:**

- AFG Grant: Ambulance will be delivered in April. Money will be received when vehicle is delivered.

e. **AIM – EMS BILLING UPDATE:**

- AIM still continues to be a great partner with billing.
- December collections were average. There was a rather large call volume in the month of December.
- AIM does hold some claims for high deductibles in an effort to get the maximum payment from the insurance carrier.

f. **CAPITAL CAMPAIGN:**

- Still progressing. The notifications were sent to residents via text messages; emails; and postcard mailers. To date have collected approximately \$30,000.00.
- There was 1 email glitch in December regarding the EMS Fee, but that was corrected immediately.

g. **DONATIONS:**

- A resident submitted a donation of \$1,000.00 to the service, which a Thank You letter was sent.

IX. **ADMINISTRATIVE:**

- NONE.

X. **OPERATIONS:**

a. **2025 DATA:**

- 2025 Year End Statics, to be presented at the Annual Meeting in February.

b. CHARITABLE ORGANIZATION REGISTRATION:

- Certificate of Registration has been renewed with the Commonwealth.

c. COMPUTER UPDATES:

- Still waiting on some answers from Lefcon to proceed with the updates.

d. STAFF CHANGES:

- D. Jankowski, retired 01/02/2026, after 34 years with RWV.
- D. Crump, has left to pursue a position with Duquesne University.
- M. Vetterly, has left full-time for a position with Hampton Shaler Water Authority
- 1 full-time EMT has been hired.
- Plans to revisit the starting wages for EMTs and Paramedics.

e. MCCANDLESS SOCIAL MEDIA – MARKETING:

- McCandless hired a marketing company to maintain and manage the social media. The cost is approximately \$15,000.
- Potentially looking for a proposal for RWV for social media services. Possibly a social media intern.

XI. ACTION Items:

- ACCOUNTS PAYABLE:

Motion to Approve Accounts Payable, bills through January 8, 2026. Motion made by Gary Punzak, 2nd Jim Miller. *Motion passed 8 - 0.*

XII. PREVIOUS BUSINESS:

None.

XIII. NEW BUSINESS:

None.

XIV. EXECUTIVE SESSION:

None.

XV. ADJOURNMENT:

Motion to adjourn made by Mark Devlin, 2nd Jim Miller. *Motion passed 8 - 0.*

Meeting adjourned at 17:42 PM.

Next Board Meeting is Tuesday, February 23, 2026, @ Remo's.

Respectfully Submitted,