

**Ross/West View EMSA
BOARD of DIRECTORS' MEETING
MINUTES March 17, 2026**

- I. Call to Order 1800 hours by Interim Board Chairman, Charley Warner.
- II. Pledge of Allegiance
- III. **ROLL CALL:** Present: Charley Warner, Interim Board Chairman; James Miller, Secretary; Gary Punzak, Treasurer; Joe Dinkel, Board Member; Sarah Poweska, Board Member; Clayton Mathis, Board Member; Eric Lentz, Board Member.

On-Line: Mark Devlin, Board Member

Not Present: Alex Sunderman, Board Member

Also Present: Greg Porter, Executive Director; Steve Kline, Assistant Director; Janet Knochel, Employee. Matthew Kalina, Esquire, Solicitor.

Supervisors and Staff Present: Ronald Coleman, Supervisor; Charles Reinert, Supervisor; Deb Lowrie, Cameron Hitchcock, Todd Skrible, Fran Feld, Rich Biernstein, Chad Johnson and Misaki Clare, Employees.

- IV. **Motion** to Approve the Minutes of the Board of Directors Meeting from January 20, 2026. Motion made by Gary Punzak, 2nd James Miller. *Motion passed 7-0.*

V. **PUBLIC COMMENTS:**

- a. Public Comments were made by: Greg Porter, Ronald Coleman, Charles Reinert, and Chad Johnson.

VI. **PRESIDENTS WELCOME:**

- a. Board of Directors Re-Organization: Nomination and Election of Officers of the Board of Directors.

- **Chairman:** Clayton Mathis nominated Charley Warner, James Miller 2nd the Motion. *VOTE: 8 – 0*

- **Vice Chairman:** Mark Devlin nominated Gary Punzak. Sarah Poweska nominated Clayton Mathis.

Mark Devlin made the Motion to nominate Gary Punzak, James Miller 2nd the Motion. *VOTE: 5 – 3*

- **Treasurer:** Mark Devlin nominated James Miller. Mark Devline made the Motion to appoint James Miller, and Charley Warner 2nd the Motion. *VOTE: 8 – 0*

- **Secretary:** Mark Devlin nominated Clayton Mathis, and James Miller 2nd the Motion.
VOTE: 8 – 0

- b. Thank you to the Crew and Staff for attending this evening.
- c. Welcome Eric Lentz to the Ross/West View EMS Board of Directors.
- d. Discussion of the open Executive Director position with Greg Porter resigning. The Board of Directors has had two (2) workshops in preparation of the transition. Have requested proposals from outside sources to assist in the process. The deadline was March 17, 2026, and only one (1) proposal received.
- e. Steve Kline stepping in as Interim Executive Director.

VII. **DIRECTOR'S REPORT:**

- a. Blood Update:
 - Contract for the Blood Program received from Vitalant, and in review with Attorney Witherel.
 - Hope to have the blood on the trucks next week for use.
- b. Annual Meeting:
 - The turnout at the Annual Meeting in February was nicely received.
- c. Transition:
 - Have held meetings with the supervisors, crew chiefs, office staff and the crews to discuss the transition of Executive Director.
 - Have discussed this transition with the five (5) communities.
 - Scheduled to meet with FNB to update banking information.
 - Meeting with Jordan Tax Service to discuss upcoming changes.
 - NFL Draft in April. Will provide crews throughout the weekend long event.
 - Pittsburgh Marathon is coming up and RWV will provide a crew of 6 members, for this event.
 - A Public Announcement of the Director change will be released later this week.
- d. Grant Update:

- 214-8 Purchase is moving along. Potential delay in the funding with the current government shutdown. Truck to be delivered in April. May have to take a GAP loan to cover the payment until the monies are delivered.

e. Bookminders:

- 2025 year end package has been delivered to Zelenkofske Axelrod for the audit.
- Assist RWV where needed. Attend the next board meeting to provide additional information.

f. Zelenkofske Axelrod:

- 2025 audit is underway. Questions of the staff to provide additional information. Hope to finish soon.

VIII. FINANCIALS:

a. EMS Fee:

- Next deposit from Jordan Tax should be received later this week.
- Currently no comparison between 2025 and now.

b. Profit & Loss:

- Profit & loss through end of 2025.

c. Grant Update:

- Discussion of all grants received and applied for between 2024, 2025 and 2026.

d. Pennsylvania LSA Grant & AFG Ambulance:

- Delay in funding.

e. AIM – EMS Billing Update:

- February numbers discussed and reviewed. All collections looking good through February 2026.

IX. OPERATIONS:

a. DOH Licensure April 7, 2026:

- Registration and Renewal underway.

b. CAAS Inspection – June 2027:

- Preparations have begun for the renewal.

c. Computer Updates:

- Begun updating the computers to desktops. Still work in progress.

d. Staff Changes:

- 1 employee has left; 1 has stepped down to part-time; and 1 is preparing to leave for medical school.
- Posting for employment have been updated and ongoing.

e. New DEA Regulations:

- Currently have the use and access to a Medical Director license for purchase of medications. In 2026 the Federal DEA is looking to enforce changes in the laws and rules from 20217 and 2023 respectively.
- EMS would need to apply for their own separate DEA License number in order to request and order medications.
- Changes to the trucks would need to be made for the storage and security of the medications on the trucks.

f. Pediatric Care Coordinator:

- RWV now has a Pediatric Care Coordinator, Angelica Cercone, MD. She is with UPMC Children's Hospital. She is now Pediatric Command as regulated by the Department of Health.

X. **ADMINISTRATIVE:**

- NONE.

XI. **ACTION Items:**

- **ACCOUNTS PAYABLE:**

Motion to Approve Accounts Payable, bills through February. Motion made by James Miller, 2nd Eric Lentz. *Motion passed 8 - 0.*

- **LSA Grant #1 Bids:**

Motion to Approve LSA Grant Bids. Motion made by Charley Warner, 2nd Gary Punzak. *Motion passed 8 - 0.*

- **LSA Grant #2 - Resolution:**

Motion to Approve LSA Grant Resolution. Motion made by James Miller, 2nd Joe Dinkel. *Motion passed 8 - 0.*

- **Approve 2026 EMS Fee for service rates:**

Motion to Approve the new EMS Fee for Service Rates. Motion made by Charley Warner, 2nd James Miller. *Motion passed 8 - 0.*

- **Executive Session:**

*Move to Executive Session at 18:52 HRS.
Exited Executive Session at 19:28 HRS*

XII. PREVIOUS BUSINESS:

None.

XIII. NEW BUSINESS:

None.

XIV. EXECUTIVE SESSION:

None.

XV. ADJOURNMENT:

Motion to adjourn made by James Miller, 2nd Mark Devlin. *Motion passed 8 - 0.*

Meeting adjourned at 19:29 HRS.

Next Board Meeting is Tuesday, April 21, 2026, 18:00 HRS.

Respectfully Submitted,